

*City of Alexandria, Virginia*

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**MEMORANDUM**

DATE: JUNE 21, 2001

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *ps*

SUBJECT: TRANSFER RESOLUTION - FY 2001 OPERATING BUDGET

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**ISSUE:** Consideration of the Transfer Resolution – FY 2001 General Fund Operating Budget.

**RECOMMENDATION:** That City Council adopt this resolution (attached) which adjusts the various departmental accounts to projected final expenditure patterns in FY 2001.

**DISCUSSION:** In accordance with § 5.07 of the City Charter, at the end of each fiscal year, City staff submits a resolution to City Council to transfer appropriations in order to adjust the various departmental accounts according to projected final expenditure patterns. The transfers for FY 2001, in the amount of \$981,500, are required to accomplish the following:

- To transfer funding to the City Attorney's Office for City legal expenses initially budgeted in a non-departmental account, in the amount of \$95,000, that were used to retain outside attorneys to perform special legal work;
- To adjust various departmental accounts, in the aggregate amount of \$886,500, for the following: to transfer funding to the Office of Historic Alexandria budget to cover expenditures for utilities at the Torpedo Factory building, for which the City recovers the actual cost from the rent paid by the Torpedo Factory Artists Association (\$28,000); to transfer funding to the Registrar of Voters budget for expenditures associated with the statewide primary election on June 12, 2001, and overtime expenses associated with the Presidential election in November 2000 (\$85,000), and for expenditures associated with increased office space rental costs and costs associated with the Alexandria DMV Co-location Pilot Program (\$84,000); to transfer funding to the Transit Subsidies budget for expenditures associated with a City-wide bus study conducted by WMATA (\$12,500), and for expenditures relating to the federally mandated DOT Paratransit program (\$110,000); to transfer funding to the City Manager's Office for expenditures relating to the Manager's July 2000 reorganization (\$125,000); and to transfer funding to the Fire Department for personnel expenditures related to turnover and overtime (\$320,000), for expenditures associated with increased efforts in the Rodent Abatement Program in the Code Enforcement Division

(\$72,000), and for expenditures associated with contract personnel hired to perform additional plan reviews in the Code Enforcement Division due to major projects within the City coming on-line (\$50,000).

**FISCAL IMPACT:** The resolution balances the operating budget accounts of certain departments by transferring approved appropriations from the non-departmental account to the departments' accounts. There is no net change in total budgeted expenditures for FY 2001 as a result of the transfers included in the resolution.

**ATTACHMENT:** Attachment 1: FY 2001 Transfer Resolution

**STAFF:** Carol Anne Moore, Acting Deputy Director, Office of Management and Budget  
Ray Welch, Financial Reporting Supervisor, Finance/Accounting  
Mark Jinks, Assistant City Manager

RESOLUTION \_\_\_\_

WHEREAS, certain appropriation accounts of the City of Alexandria, Virginia, will be overexpended due to budgeting practices and unanticipated expenditures; and

WHEREAS, it is the desire of the City Council to take the action necessary to transfer budget authority among City departments to adjust these accounts;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL  
OF ALEXANDRIA, VIRGINIA:

That the Director of Finance be and hereby is authorized to make the following appropriations transfers between the General Fund accounts designated:

TRANSFER APPROPRIATIONS FROM:

125302	Non-Departmental – City Legal Expenses	\$ 95,000
125302	Non-Departmental – Primary Election/Miscellaneous	169,000
125302	Non-Departmental – Miscellaneous Expenditures	<u>717,500</u>
		<u>\$ 981,500</u>

TRANSFER APPROPRIATIONS TO:

106104	City Attorney	\$ 95,000
110056	Transportation & Environmental Services	122,500
111104	Fire	442,000
107201	Registrar of Voters	169,000
121020	Office of Historic Alexandria	28,000
101287	City Manager's Office	<u>125,000</u>
		<u>\$ 981,500</u>

ADOPTED: June 26, 2001

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KERRY J. DONLEY, MAYOR

ATTEST:

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BEVERLY L. JETT, CITY CLERK

**RESOLUTION NO. 2005**

**WHEREAS**, certain appropriation accounts of the City of Alexandria, Virginia, will be overexpended due to budgeting practices and unanticipated expenditures; and

**WHEREAS**, it is the desire of the City Council to take the action necessary to transfer budget authority among City departments to adjust these accounts;

**NOW, THEREFORE, BE IT RESOLVED BY THE  
CITY COUNCIL OF ALEXANDRIA, VIRGINIA:**

That the Director of Finance be and hereby is authorized to make the following appropriations transfers between the General Fund accounts designated:

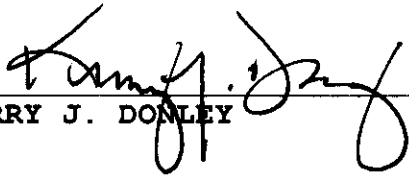
TRANSFER APPROPRIATIONS FROM:

125302 Non-Departmental - City Legal Expenses	\$ 95,000
125302 Non-Departmental - Primary Election/Miscellaneous	169,000
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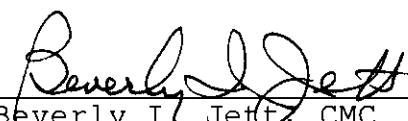
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	<u>\$ 981,500</u>

ADOPTED: June 26, 2001

  
KERRY J. DONLEY MAYOR

ATTEST:

  
Beverly I. Jett, CMC City Clerk